

**The Manager,  
HARBOR EM HIGH SCHOOL  
VELLANKI BODDAPALEM VILLAGE , ANANDAPURAM MANDAL, VISAKHAPATNAM  
DISTRICT  
ANDHRA PRADESH ,VISAKHAPATNAM , 531116  
(M: 9493887644)**

**SUBJECT: -SENIOR SECONDARY LEVEL SWITCH-OVER FROM OTHER BOARDS-regarding .**

**Ref : Application No.: - SS-02068-2223 Dated:29/07/2021**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Senior Secondary Level Switch-over from other boards as per details given below :

<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>130704</b>
<b>School No</b>	56540
<b>Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.</b>	
<b>Affiliated for</b>	Senior Secondary School Examination Class 1 to 12
<b>Category</b>	Switch Over from Other Boards
<b>Period of affiliation</b>	01.04.2022 to 31.03.2027
<b>Year and Month From which admission can be taken in Class-IX/XI</b>	1 April,2022
<b>Year and Month in which first batch of Class-X/XII will appear in board examinations</b>	1 April,2024

The above is subject to fulfillment of the following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and

subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.

5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.

**“The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms”.**

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**

### ENROLMENT TABLE

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	<b>Up to Class-XII</b>	

		The number of sections shall be restricted in accordance with 'H' above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.
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• The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.

• The number of sections and students shall be restricted as per the actual facilities in the school.

• For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet

**Important Notes :** 1. The total number of section of the school shall be restricted to 22 (As per prescribed dimension) as per the number of class rooms reported during inspection and further increase shall be subjected to specific approval of the Board on the basis of the request of the school as per affiliation bye laws 2. The school has uploaded two copies of recognition certificate I to VII and VIII to X, whereas the first certificate i.e. class I to VII is incomplete. However, complete copy of the same has been uploaded by school on its website under mandatory public disclosure section. 3. The school has uploaded land documents with the application. However land certificate dated 28-02-2022 issued by Tahsildar, Anadapuram has been uploaded by school on its website under mandatory public disclosure section. 4. The school has uploaded fire safety certificate dated 06-08-2020 bearing school name "The Harbor English Medium School and the Harbor Junior College". However, another certificate having same date in favour of school as per the online application /NOC has been uploaded by school on its website under mandatory public disclosure section. 5. The school has uploaded building safety certificate dated 27-11-2020 bearing school name "The Harbor English Medium School" However, renewed certificate dated 25-02-2022 in corrected name has been uploaded by school on its website under mandatory public disclosure section. 6. The school is directed not to remove any documents including the certificates mentioned at sl. 2, 3, 4 and 5 and the videography link of the inspection day in future. 7. The school is directed to shift the Library in bigger room with minimum size of 112 sqm. 8. The school is directed to appoint special educator as per Board's norm. 9. The school is required to fulfil the observations raised by the IC members i.e. 1. In school library some more journals and competitive examination books to be subscribed. E-Library facility should be installed. 2. New Indoor Games to be introduced and Athletics track should be laid out. 10. The school is required to renew all the mandatory certificates time to time  
School is required to appoint wellness teacher as per affiliation bye laws.

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*(<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>).*